



postal address PO Box 37, Upper Moutere, 7144 Nelson
telephone 03 5432 516
email enquiries@mouterehills.org.nz
website www.mouterehills.org.nz

Moutere Hills Community Centre Facility Hire 2018

Wedding Package Information

Cost \$1,500

Please note: a 20% non-refundable deposit will be required to secure your booking.

This includes the following:

Function Suite

- Function area & meeting room plus full use of kitchen
- 16 Large round tables (1,800mm diameter) and chairs to seat 200
- 6 Long trestle tables also available, plus additional chairs
- Sound system and wireless microphone
- Includes set-up time previous day from midday / clean-up next day until midday.

Bar Services/BYO Corkage

The use of our bar and bar manager (up to 10 hours) is included in the package.

Option A: We offer a fully stocked bar for your event on which we can offer attractive prices on local wines and beers.

Option B: BYO with the use of our bar fridges and Bar Manager. (this enables you to source your own alcohol.) An additional \$200 corkage fee applies.

Moutere Hills Community Centre recommends a minimum of 2 bar staff for a function of 100 guests or more.

Rubbish Collection

Three Rubbish Bins are available for your use. If you exceed this usage then an additional charge of \$30.00 per bin applies

Cleaning

It is expected that you will leave the facility in a reasonable condition for the cleaner to then come in. If the facility is not left in a reasonable condition and it takes more than three hours work for the cleaner, an additional costs will be charged. This will be at a rate of \$30 per hour.

Additional Options

Crockery/cutlery	\$100.00
Black round table cloth hire (per cloth)	\$ 20.00
Set up/pack up of tables and chairs	\$400.00
Additional bar staff	\$ 25.00 per hour for each staff member